

Zoning Letter of Compliance

Approval Process & Application Packet



Application process & submittal requirements:

Following complete submittal of the application, the Zoning Compliance process generally takes ten (10) working days and involves staff research and review. Upon completion of review of the property and signing by the Planning & Building Department Director, the applicant will be notified that the zoning compliance letter has been issued and is ready for pickup or to be mailed.

A Zoning Compliance Letter is a letter that includes zoning district confirmation, compliance information, whether or not the property can be rebuilt and / or zoning research.

This application must be accompanied by

- ☐ \$50 review fee

Applicant/Contact Person:

Full Name: _____ Company: _____

Address: _____

City, State, Zip: _____

Office Phone: _____ Cell Phone: _____

E-mail: _____

Property Address:

Requested information: provide specific details of the current or proposed use that is the subject of this request

Is property within Ankeny's corporate limits ☐ yes ☐ no, but within 2 miles

I (We) certify that I (we) am (are) familiar with applicable state and local codes and ordinances, the procedural requirements of the City of Ankeny, and have submitted all the required information.

Signed by: _____ Date: _____
(Applicant/Contact Person)

Submit the completed Application Packet to:
Planning and Building Department
City of Ankeny
220 West First Street
Ankeny, Iowa 50023-1751

If you have questions, please contact the Planning & Building Department at:
Phone: (515) 963-3550 (Public Services Bldg. Front Desk)
E-mail: ejensen@ankenyiowa.gov/

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